



AGENDA COVER MEMORANDUM

AGENDA DATE: January 13, 2026

PRESENTED TO: Board of County Commissioners

DEPARTMENT: Public Works

PRESENTED BY: Dan Hurley, Public Works Director

AGENDA TITLE: ORDER 26-01-13-05/ In the Matter of Approving a Contract Amendment with Mattress Recycling Council (MRC) and Delegating Authority to the County Administrator to Execute the Approved Contract Amendment (Revenue in the Amount of \$55,000)

I. MOTION

Move to approve the contract amendment listed in Exhibit A – January 13, 2026, and delegate authority to the County Administrator to execute the approved contract amendment.

II. DISCUSSION

A. Background Analysis

Under Lane Manual section 20.600.320, the County Administrator's authority to execute contracts and amendments is limited to contracts that do not exceed two hundred fifty thousand dollars (\$250,000) in cost or revenue nor five (5) years in length. The proposed contract amendments described in the attached Exhibit A require delegation of additional authority to the County Administrator for execution. The attached contract amendments have been submitted by Public Works based upon information submitted by the identified Public Works divisions. To submit such contracts, grants, and amendments, the Department must describe how the agreements meet the criteria for consideration on the consent agenda, generally those related to:

- Contracts and contract amendments for operational expenses that are routine in nature.
- Intergovernmental Agreements (IGA) that continue an existing long-

term relationship with another public entity, for substantially the same subject matter, whether as a new or extended contract.

- Extensions of existing contracts or subcontracts for not more than one year, when renewal is provided for in the terms of the original contract.
- Delegating contract signature authority to the County Administrator for contracts funded by grants or State programs.

B. Health Implications

Details regarding the health implications and impacted areas of specific contract are specified in the contract described in Exhibit A.

C. Alternative Options

1. Approve the contract amendment listed in Exhibit A and delegate authority to the County Administrator to execute the contract.
2. Do not approve the contract amendment.

III. RECOMMENDATION

Lane County Public Works recommends Option #1 – Approve the contract amendment listed in Exhibit A and delegate authority to the County Administrator to sign the contract amendment.

IV. ATTACHMENTS

None.

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

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WHEREAS, Lane Manual Chapter 20 sets forth the County's policies regarding award, acceptance, and amendment of grants and contracts; and

WHEREAS, the contract amendment listed below has been accepted or award in accordance with the requirements of the Lane Manual, including the requirements for competitive selection; and

WHEREAS, all the projects and services covered by the contract amendment listed below are routine to the implementation of current County programs and services or have been previously discussed or approved by the Board; and

WHEREAS, this contract amendment exceeds the County Administrator's authority to execute granted in Lane Manual section 20.600.320.

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

That the contract amendment listed in Exhibit A – January 13, 2026, is approved and the County Administrator is delegated authority to sign the approved contract amendment.

ADOPTED this 13th day of January, 2026.

Ryan Ceniga, Chair
Lane County Board of Commissioners

Exhibit A – January 13, 2026

Original contract title	Oregon Mattress Stewardship Program – Collection Site and Used Mattress Management Services Agreement
Contractor/other party	Mattress Recycling Council
(MRC) New or amendment	Amendment
Description	Collection Site and Used Mattresses Service Agreement at Glenwood Transfer Site.
Expense or revenue	Revenue
Amount	\$55,000
Term of agreement	Auto-Renew
Previous board orders	None
Implications for policy	Lost revenue for the collection of mattresses collected at Glenwood from MRC, the Producer Responsibility Organization (PRO).
Board goals	Vibrant Communities: Support programs and systems that foster a healthy environment and enhance community well-being.
Health implications	Implement activities within the County's climate action plans, including the Greenhouse Gas Reduction Plan, Climate Adaption, and Resilience Plan.