



## AGENDA COVER MEMORANDUM

---

AGENDA DATE: April 28, 2026

PRESENTED TO: Board of County Commissioners

DEPARTMENT: Community Justice & Rehabilitation Services

PRESENTED BY: Greg Rikhoff, Community Justice & Rehabilitation Services  
Director and Assistant County Administrator

AGENDA TITLE: ORDER 26-04-28-04/ In the Matter of Delegating Authority to the Chair of the Board of Commissioners to Sign a Renewal Application for a Residential Care Facility License to Youth Services

---

### I. MOTION

Move to delegate authority to the Chair of the Board of Commissioners to sign a renewal application for a Residential Care Facility license to Youth Services.

### II. DISCUSSION

#### A. Background Analysis

The State of Oregon, Department of Human Services requires that the Chair of the Board sign the Application for License that permits Lane County to operate a Residential Care facility. The Residential Care Program at Youth Services requires this license in order to provide reimbursable services under Titles IV- E (foster care) and XIX (Medicaid). The License is issued for a two-year period only. The Chair of the Board last signed this license in 2024 via Board Order 24-07-09-02. That License will expire on July 31, 2026. This is a request for a delegated authority from the BCC to the Chair, to permit license application issuance.

#### B. Health Implications

Youth Services provides treatment and other services to juvenile offenders that strengthen their positive lifestyle choices, provide behavioral health treatment, strengthen family cohesion, job skills and education in order to

reduce recidivism. Not completing high school is associated with poor employment and earning potential, higher likelihood of crime, poor health outcomes, drug use and other unhealthy social behaviors.

III. RECOMMENDATION

Lane County Community Justice and Rehabilitation Services recommends delegating authority to the Chair of the Board of Commissioners to sign the document.

IV. TIMING/IMPLEMENTATION

Once the board has delegated authority the application will be submitted via the state portal. Once received the state will email all parties documents for signature.

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 26-04-28-04

In the Matter of Delegating Authority to the  
Chair of the Board of Commissioners to Sign  
a Renewal Application for a Residential  
Care Facility License to Youth Services

**WHEREAS**, Lane County Youth Services is licensed by the State of Oregon, Department of Human Services (DHS) as a Child Caring Agency; and

**WHEREAS**, the current license issued by DHS expires on July 31, 2026; and

**WHEREAS**, the renewal application to be submitted to DHS requires signature by the Chair of the Board of Commissioners.

**NOW, THEREFORE**, the Board of County Commissioners of Lane County **ORDERS** as follows:

Delegate authority to the Chair of the Board of Commissioners to sign the Application for License as a Child Caring Agency to be submitted to DHS.

**ADOPTED** this 28<sup>th</sup> day of April, 2026.

---

Ryan Ceniga, Chair  
Lane County Board of Commissioners